

Parent Information and Research Consent Pack

Pocket Money Adventures CIC | Version 2.1

Effective: 2 October 2026 | Review: 2 October 2027 or sooner on relevant change

Policy owner: Nathan Waldron, Director | Signatories: Nathan Waldron and Bernadette Houlton | Approved information/template pack; no new research authorised

Adopted by Pocket Money Adventures CIC on 2 October 2026.

Signed electronically: Nathan Waldron, Director and Designated Safeguarding Lead.

Signed electronically: Bernadette Houlton, Director and Deputy Designated Safeguarding Lead.

Typed electronic signatures in the established policy format.

Standard school and family sessions

The PMA school programme is free to schools under the current offer. Children take part under school/host supervision, with the fictional story and Tap. Tap. Pause. routine. No child account, email or financial disclosure is required. Families can access the story and free activities through the published access route without signing up. Give parents a short information letter and readable link/QR, not a request to email child details.

Zero Child Data applies to routine learning, access and evaluation: no child names, accounts, personal finances, individual tracking or school-held match-code keys are collected by PMA. Standard PMA sessions do not involve PMA photographing or filming identifiable children. Necessary safeguarding, accident or legal records are an exception and are minimised, protected and shared lawfully. Pseudonymised codes are not automatically anonymous. Research beyond safe aggregates requires a separately approved protocol, lawful basis, privacy information and ethics arrangements before collection.

Education is separate from research

A normal educational visit is not automatically a research study. The April/May 2026 trial letters, comparator commitments and questionnaire dates are historical and must not be reused as current consent. A new study needs an approved protocol, ethics arrangements as applicable, suitable information and separate consent/assent before collection.

Research information checklist

Complete before issue: investigator/controller contacts; purpose; child/parent tasks and duration; assignment/comparator and any later provision; voluntary choice; withdrawal and its limits after anonymisation; field list and code status; recipients; retention; lawful bases; risks/benefits; safeguarding exception; complaint and rights routes. School holds any necessary identity key; PMA receives safe aggregates unless a separately lawful approved design requires otherwise. A match code is not automatically anonymous.

Separate choices

Record separately: optional research participation; optional adult follow-up/marketing; optional adult case study; any separately approved image project. Refusal does not remove the child's educational session, story or free activity. The school/host retains any child-linked consent or attendance record under its own duties; no completed child-naming slips come to PMA.

Blank adult choice record

Adult/reference _____ date _____. I received the study/service information version _____ and had questions answered. Optional adult follow-up: Yes / No; safe contact method _____. Optional anonymised adult case study: Yes / No. Separate proposed research protocol/reference _____; parent/carers choice _____; child assent process _____; school-held record reference _____. Signature _____. Do not collect this until the specific information and authorised protocol are complete.

Images and returning work

No PMA capture of identifiable children in standard sessions. Photograph materials or work only after removing names, codes and identifying content and checking written host permission. Schools fill blank certificates and retain any named records. Children may take their own completed sheet home; PMA does not collect it.

Issue control: current approved issue dated 2 October 2026. Earlier issues are archived. Policy approval does not complete host agreements, individual acknowledgements or venue checks.